

Job Announcement

Church Music and Choral Director
(Part-time, approximately 10-12 hours per week)
Hope Evangelical Lutheran Church and Student Center
4201 Guilford Drive
College Park, MD 20742

Hope Evangelical Lutheran Church and Student Center is a community of believers committed to these core values:

- Welcoming
- Growing Disciples Who Lead
- Loving our Neighbors, Near and Far

These values guide the congregation in living out God's mission in the world as bearers of the Good News of Jesus Christ.

Our entire staff team works together to support the congregation and surrounding community. We seek a Church Music and Choral Director who is passionate about working in a church environment and possesses the necessary skills to foster our communal worship life. Our staff team conducts regular staff meetings that include time for both logistical work and prayer. Hope is a member congregation of the Metropolitan Washington, D.C. Synod of the Evangelical Lutheran Church in America (ELCA).

ESSENTIAL FUNCTIONS

- Fully engage in the vision for music ministries that enriches the spiritual life of the congregation. Together with the pastor and Worship and Music Committee, develop a direction and goals to achieve this vision.
- Plan and lead all music in worship activities in collaboration with the pastor, choir, other volunteer musicians, and the Worship and Music Committee.
- Select appropriate music for Sunday morning worship (currently, a single service at 10:30 am), special services, and mid-week Lent and Advent services in collaboration with the pastor and the Worship and Music Committee.
- Rehearse, lead and accompany appropriate music for Sunday morning worship and special services. Mandatory services include Palm Sunday, Easter Day, and Christmas Eve.
- Provide music for occasional mid-week evening services held during Lent and Advent, as well as Ash Wednesday, Maundy Thursday, and Good Friday.
- Build, teach, and direct the choir(s) of Hope. Lead one rehearsal per week during the nine (9) months of the year when the choir is active. Rehearsal is often Thursday evening or Sunday morning. Recruit and welcome new choir members.
- Arrange for special music throughout the church year, especially on holiday Sundays and in the summertime. This includes inviting guest vocalists/instrumentalists, working with individual members and friends of the congregation to share their musical gifts, or creating an opportunity for the entire congregation to participate in non-traditional forms of worship music.
- Participate in regular staff meetings (approximately once every three weeks), team building and faith-enriching activities, and occasional team retreats. Meet regularly with the pastor to discuss selection of music for weekly services. Meet occasionally with the Worship and Music Committee to discuss mutually agreed-upon topics.

- Provide for/arrange musical accompaniment for weddings, funerals, and memorial services, as needed.
- Maintain Hope’s music library. Suggest and facilitate additions to the music library in consultation with the pastor and Worship and Music Committee.
- Manage the care and regular maintenance of church musical instruments, including piano tuning.
- Work with the church administrative assistant to provide timely music information for the weekly bulletin.
- Maintain notes about yearly musical activities for the Annual Report. Prepare the annual music ministry report within the established timeframe for inclusion in the Annual Report.

CORE COMPETENCIES

- Technical
 - Bachelor’s Degree in Music or equivalent work and/or music experience.
 - Technical skill in playing organ and piano. Ability to play additional instruments is a plus.
 - Technical skill in congregational accompaniment and choral leadership and direction.
 - Possess a working knowledge of the liturgical calendar and applicability to musical selections, or openness to learn.
 - Possess a working knowledge of a variety of worship music styles, e.g., traditional, contemporary, blended.
 - Ability to arrange music a plus.
- Leadership
 - Ability to create a welcoming and joyous environment for Hope’s musicians and a vibrant worship and music experience for the congregation.
 - Ability to encourage and develop the musical talents of the choir members.
 - Ability to work with and create consensus among a range of ages and personalities.
 - Ability to solicit and incorporate suggestions about music from the congregation and Worship and Music Committee.
- Work Style
 - Ability and willingness to work independently with minimal supervision.
 - Ability to work as part of a cohesive team.
 - Ability to work with a committee.
 - Ability to plan ahead and adapt to unexpected situations.

This position is based upon a one-year contract, with an option to renew annually. The selected applicant will be required to complete a background check prior to beginning employment.

To Apply:

Interested applicants should send a cover letter and resume to pastor.hopecp@gmail.com with the subject line “Church Music and Choral Director – Your Name”. Hope’s personnel policies are available on request.

Applications will also be accepted via postal mail.

Deadline:

Applications will be considered on a rolling basis.

Salary range:

Begins at \$13,650 and increases commensurate with experience.